

## Role Description: NLC Kids Central Administrator



**NEXT LEVEL  
CHURCH**

LOVING. RELEVANT. LIFE-GIVING.

At Next Level Church, we come from a wide range of personal and professional backgrounds—many of us never worked for a church until we found our calling here. But we all believe we're called to lead in a church that is loving, relevant, and life-giving, and we believe we're infinitely better together than we are apart. Are you ready to be part of the incredible things God's doing here?

NLC is one church in multiple locations. We embrace leadership and that starts with our Central Kids Admin Team. We are looking for catalytic leaders with a passion for kids who can build teams and identify high-capacity leaders to build even more teams. These leaders are the most crucial carriers of the Next Level DNA and work endlessly to lead their team in partnering with families in leading the next generation into a growing relationship with Jesus. The Central Kids Admin is responsible for the overall administrative direction of NLC Kids, its team members and its alignment with the vision of NLC.

### **YOU ARE:**

- An individual who has a burning passion for children and their families
- A leader of leaders, who can develop people and build strong, healthy teams
- Someone who embodies authenticity and integrity and supports the vision of NLC and NLC Kids wholeheartedly
- A people-gatherer who loves to both work hard and have fun
- An individual who can motivate others to action and be a great vision-caster
- A “surrendered type A” who is driven and self-motivated, however also teachable and eager to be developed on an ongoing basis

### **YOU WILL:**

- Resource NLC locations with the materials they need each weekend
- Build team health across locations
- Participate in creative planning to constantly improve and grow NLC Kids from a Central standpoint
- Assist in training NLC Kids Coordinators in order to equip them for success

### **THE CHERRY ON TOP:**

- Previous experience as a Location Kids Coordinator or Kids Lead/Coach of a growing church
- Strong familiarity with the model and values of NLC or other similar multisite churches
- Previous experience or education in the field of child development and/or special needs